

# «Login Swiss Post» registration

## Step-by-step instructions for registering a new «Login Swiss Post» account

Print Screen	Description
<p>The screenshot shows the Swiss Post homepage. At the top right, there is a navigation bar with links for 'DE   FR   IT   EN', 'Sitemap   Contact', and a search bar. Below this, there are links for 'Private customers' and 'Business customers'. A red arrow points to the 'Login Swiss Post' button located in the top right corner of the main content area.</p>	<p><b>Step 1</b> Go to <a href="http://www.swisspost.ch">www.swisspost.ch</a> and click at the top right on «Login Swiss Post».</p>
<p>The screenshot shows the 'Swiss Post Login' registration page. It features a '1. Login' section with a 'My profile' tab. Below this, there are two columns: 'Do you already have a "Swiss Post Login" account?' and 'What is "Login Swiss Post"?'. The first column contains a form with fields for 'E-mail' and 'Password', and a 'Login' button. A red arrow points to the 'Register?' link at the bottom left of the page.</p>	<p><b>Step 2</b> Click at the bottom left on Register.</p>

Print Screen	Description
<p>The screenshot shows the 'Registration for "Swiss Post Login"' page. At the top, there is a navigation bar with the Swiss Post logo and language options (DE   FR   IT   EN). Below the logo, there are links for 'Swiss Post', 'Group', 'Worldwide', and 'Contact address   Help'. The main heading is 'Registration for "Swiss Post Login"'. A progress bar indicates the current step is 'Login data'. The form includes the following fields:         <ul style="list-style-type: none"> <li>E-mail address: * james.muster@postmail.ch</li> <li>Password: * (masked with dots)</li> <li>Confirm password: * (masked with dots)</li> <li>Security question: * My first car</li> <li>Security answer: * BMW</li> </ul>         At the bottom right of the form, there are 'Cancel' and 'Next' buttons. A red arrow points to the 'Next' button.       </p>	<p><b>Step 3</b></p> <p>In the "E-mail address" field, enter a valid e-mail address and choose a password at least 8 characters long. <b>IMPORTANT:</b> You will use this e-mail address to log on in the future. You must also enter a security question and an answer which goes with that question. This is required so that, if necessary, you can recover your password independently.</p> <p>Then click on <b>Next</b> to continue.</p>
<p>The screenshot shows the 'Registration for "Swiss Post Login"' page. At the top, there is a navigation bar with the Swiss Post logo and language options (DE   FR   IT   EN). Below the logo, there are links for 'Swiss Post', 'Group', 'Worldwide', and 'Contact address   Help'. The main heading is 'Registration for "Swiss Post Login"'. A progress bar indicates the current step is 'Personal details'. The form includes the following fields:         <ul style="list-style-type: none"> <li>Language: * English</li> <li>Other language: * German</li> <li>E-mail address: * james.muster@postmail.ch</li> <li>Company: *</li> <li>Salutation: * Mister</li> <li>Last name: * Muster</li> <li>First name: * James</li> <li>Street: * / Number: Aegertenstrasse 32</li> <li>Postcode: * 8003</li> <li>Town: * Zürich</li> <li>Country: * Switzerland</li> <li>Date of birth: 01.02.1960</li> <li>Telephone (home): (*) 01 123 45 67</li> <li>Telephone (work): (*)</li> <li>Mobile phone: (*) 079 123 45 67</li> <li>P.O. box address: <input type="checkbox"/> Yes, I have a P.O. box address.</li> </ul>         At the bottom of the form, there are 'Back', 'Cancel', and 'Next' buttons. A red arrow points to the 'Next' button.       </p>	<p><b>Step 4</b></p> <p>Enter your address and at least one phone number. Then click on <b>Next</b> to continue.</p> <p><b>Important:</b> The chosen address will be automatically checked. If the road name and postcode do not match, an error message will appear. In this case, please check the road name again. If the desired road name is not listed in the selection box, you can enter it yourself (by picking the bottom item in the selection list) and confirm with <b>Next</b>.</p> <p>Your data will then be transferred accordingly.</p>

Print Screen	Description
	<p><b>Step 5</b> Check your entries once again, accept the General Times and Conditions (GTC) and click on <b>Complete</b>.</p>
	<p><b>Step 6</b> An e-mail activation code will now be sent to you. Enter this code here and click on <b>Activate</b>.</p>

Print Screen	Description
<p>The screenshot shows the 'Login Swiss Post' profile page. At the top, there is a yellow header with the Swiss Post logo and language options (DE   FR   IT   EN). Below the header, the user's name 'James Muster' and account balance 'CHF 0.00' are displayed in a blue box. A navigation menu on the left lists options like 'My services', 'Manage user data', and 'Change password'. The main content area features a photo of a woman at a laptop and a 'Welcome to your «Login Swiss Post» profile' message. Below this, there are sections for 'The following services are currently available to you:' (listing 'Shops') and 'You could also make use of the following services:' (listing 'MyNewspaper', 'Forwarding order', 'Organizer', 'PickPost', and 'WebStamp'). The footer contains copyright information and links for 'Accessibility', 'Contact address', and 'Help'.</p>	<p><b>Congratulations!</b></p> <p>If you see a blue field at the top right with your name in it, then you have successfully registered for the new "Login Swiss Post".</p>

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