

GENERAL TERMS AND CONDITIONS

PERMANENT AUTHORIZATION

- 1 Scope of application**

These General Terms and Conditions (GTC), together with the related factsheet (incl. price list) and the GTC "Postal Services" form the basis for registering permanent authorizations by customers (hereinafter referred to as the Customer) in the electronic system of Post CH Ltd (hereinafter referred to as Swiss Post). The most recently dated documents of Swiss Post are authoritative.
- 2 Scope of services**

By issuing of a permanent authorization, the Customer enables the authorized agents to receive mail items, payments, court documents or debt collection documents on his behalf and to confirm its reception by means of a signature.
- 3 Issuing of permanent authorizations**

Permanent authorizations shall be issued in person by the Customer at the post-office counter on the basis of a personal identification document or by confirmation of his notarized signature. It is also possible to issue a permanent authorization via the internet on the basis of a user account and the Customer's personal login. The Customer can list any number of authorized agents.
- 4 Delivery of consignments**

The consignments handed over to the authorized agent shall be regarded as having been delivered to the Customer. The authorized agent is responsible for forwarding the consignments to the Customer. Swiss Post has the right to check at any time the identity of the authorized agent and his right to receive the consignments. Consignments which are exclusively permitted to be delivered to the addressee (consignments labelled with "Personal" or "ID check" and letters with ID check) may not be handed over.
- 5 Fee**

Permanent authorizations may only be issued and continued by the Customer in return for a payment. The prices and further details can be found in the documents listed in point 1. The fees are payable in advance. Payments that have already been made will not be reimbursed in the event of termination.
- 6 Duration and abrogation of authorizations**

Permanent authorizations that have been issued generally have unlimited validity. They can be cancelled at any time and deleted in the Swiss Post system. Authorizations shall neither lapse on death nor on loss of capacity to act or in the event of bankruptcy of the Customer or authorized agent.
- 7 Other provisions**

Swiss Post reserves the right to amend the GTC at any time. Any changes shall be notified to the Customer in advance and shall be deemed as approved, provided that the Customer does not object in writing within one month. Any objection shall automatically result in termination of the agreement regarding the use of permanent authorizations.
- 8 Publication**

The GTC (Permanent authorization) which are valid and form an integral part of the contract can be viewed at www.swisspost.ch/gtc. In individual cases, Swiss Post may issue a hard copy of the GTC at a Customer's request. The Customer acknowledges that a hard copy of the GTC is merely a copy of the currently valid, sole legally binding, electronically published versions of the GTC, and that the information contained therein is only legally binding insofar as it corresponds with the electronic version.
- 9 Data protection**

The general data protection provisions of the GTC postal services for private customers / GTC postal services for business customers / GTC Customer Center Login apply, see www.swisspost.ch/gtc.

The data privacy statement on the website www.swisspost.ch/data-privacy-statement provides further information about data processing by Swiss Post.
- 10 Applicable law and jurisdiction**

The place of jurisdiction is Bern. The foregoing is without prejudice to any (partial) mandatory jurisdiction (cf. in particular Articles 32 and 35 CPC for consumers).

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