

GENERAL TERMS AND CONDITIONS

SINGLE AUTHORIZATION

- 1 Scope of application**

These General Terms and Conditions (GTC), together with the related factsheet (incl. price list) and the GTC "Postal Services" form the basis for issuing a single authorization by customers (hereinafter referred to as Customer) for the collection of a precisely specified single consignment by a third party. The most recently dated documents of Post CH Ltd (hereinafter referred to as Swiss Post) are authoritative.
- 2 Scope of services**

By issuing a single authorization, the Customer authorizes a designated third party to receive a specific mail item, payment or a court document or debt collection document on his behalf and confirm its reception by means of a signature.
- 3 Issuing of single authorizations**

Single authorizations can be issued by the Customer via the Internet on the basis of a user account and the Customer's personal login or by telephone.
- 4 Delivery of consignments**

The printout of the Swiss Post form is the basis for handing over and receiving the consignment. The consignment handed over to the authorized agent shall be regarded as having been delivered to the Customer. The authorized agent is responsible for forwarding the consignment to the Customer. Swiss Post has the right to check at any time the identity of the authorized agent and his right to receive the consignment. Consignments which are exclusively permitted to be delivered to the addressee (consignments labelled with "Personal") may not be handed out.
- 5 Fee**

The issuing of single authorizations by the Customer is free of charge. Further details can be found in the documents listed in point 1.
- 6 Other provisions**

Swiss Post reserves the right to amend the GTC at any time.
- 7 Publication**

The GTC, which are valid and form an integral part of the contract can be viewed at www.swisspost.ch/gtc. In individual cases, Swiss Post may issue a hard copy of the GTC at a Customer's request. The Customer acknowledges that a hard copy of the GTC is merely a copy of the currently valid, sole legally binding, electronically published versions of the GTC, and that the information contained therein is only legally binding insofar as it corresponds with the electronic version.

These terms and conditions are subject exclusively to Swiss Law. Berne is the agreed place of jurisdiction. These conditions are subject to any contrary and mandatory provisions of the law.

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