

# GENERAL TERMS AND CONDITIONS

## SINGLE AUTHORIZATION

### 1 Scope of application

These General Terms and Conditions (GTC), together with the related factsheet (incl. price list) and the GTC "Postal Services" form the basis for the issuance of a single authorization by customers (hereinafter referred to as the Customer) for the collection of a precisely specified single consignment by a third party. The most recently dated documents of Post CH Ltd (hereinafter referred to as Swiss Post) are authoritative.

### 2 Scope of services

By issuing a single authorization, the Customer authorizes a designated third party to receive a specific mail item, payment or a court document or debt collection document on his behalf and to confirm its reception by means of a signature.

### 3 Issuing of single authorizations

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### 4 Delivery of consignments

The basis for handing over and receiving the consignment is the printed or electronic version of the Swiss Post form. The consignment handed over to the authorized agent shall be deemed to have been delivered to the Customer. The authorized agent is responsible for passing on the consignment to the Customer. Swiss Post retains the right at all times to verify the identity of the authorized person and his authorization to take receipt of the consignment. Excluded from this service are consignments that may be delivered only to the recipient (consignments with the additional services "Personal delivery" or "ID check" and letters with ID check).

### 5 Fee

The issuing of single authorizations by the Customer is free of charge. For further details, please refer to the documents specified under section 1.

### 6 Other provisions

Swiss Post reserves the right to amend the GTC at any time.

### 7 Publication

The current GTC which constitute an integral part of the contract can be viewed at [www.swisspost.ch/gtc](http://www.swisspost.ch/gtc). In particular cases, Swiss Post can provide customers with a physical version of the GTC on request. The Customer acknowledges that paper versions are only copies of the current and solely legally binding GTC published via electronic media and that paper versions of the GTC are legally binding only if they correspond fully to the electronic version.

### 8 Data protection

The general data protection provisions of the GTC postal services for private customers / GTC postal services for business customers / GTC Customer Center Login apply, see [www.swisspost.ch/gtc](http://www.swisspost.ch/gtc).

The data privacy statement on the website [www.swisspost.ch/data-privacy-statement](http://www.swisspost.ch/data-privacy-statement) provides further information about data processing by Swiss Post.

### 9 Applicable law and jurisdiction

The place of jurisdiction is Bern. The foregoing is without prejudice to any (partial) mandatory jurisdiction (cf. in particular Articles 32 and 35 CPC for consumers).

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