
Amendments to services offered by Post CH Ltd to **private customers**

as of 1 January 2022

As part of the annual review of the range of the services offered by Post CH Ltd, the following amendments to the products and prices within the private customer range will take effect from 1 January 2022.

Changes to domestic letter services

Amendment of list prices for A Mail and B Mail individual items

Service	Format / weight	Previous price	New price
A Mail	Standard letter 1–100 g, up to format B5, up to 2 cm thick	1.00	1.10
	Midi letter 101–250 g, up to format B5, up to 2 cm thick	1.30	1.40
	Large letter 1–500 g, up to format B4, up to 2 cm thick	2.00	2.10
	Large letter 501–1,000 g, up to format B4, up to 2 cm thick	4.00	4.10
B Mail individual item	Standard letter 1–100 g, up to format B5, up to 2 cm thick	0.85	0.90
	Midi letter 101–250 g, up to format B5, up to 2 cm thick	1.10	1.15
	Large letter 1–500 g, up to format B4, up to 2 cm thick	1.80	1.85
	Large letter 501–1,000 g, up to format B4, up to 2 cm thick	3.60	3.65

Prices in CHF, incl. VAT

Changes to domestic parcel services

My Post 24 and PickPost

- Previously, separate prices based on format or compartment size applied to consignments sent to My Post 24 terminals or PickPost points (now called My Post Service). These will now be adjusted to match the prices at the counter.
- There are still three compartment sizes that match the published prices for the three weight categories.
- The prices for the compartment sizes L and XL are being lowered.

My Post 24

Compartment size	PostPac Priority		PostPac Economy	
	Previous price*	New price	Previous price*	New price
XS, S and M	7.50	7.65	5.50	5.95
L	11.50	10.70	9.50	8.25
XL	22.00	19.55	19.00	17.45

Prices in CHF, incl. VAT

* Reduced price compared to list price, valid from 01.01.2020 to 31.12.2021

PickPost – without shipping label

Compartment size	PostPac Economy	
	Previous price	New price
XS, S and M	7.00	7.00
L	11.00	9.70
XL	22.00	20.50

Prices in CHF, incl. VAT

PickPost – shipping label with consignment barcode, starting with digits 99.01

Compartment size	PostPac Economy	
	Previous price	New price
XS, S and M	5.50	5.50
L	9.50	8.20
XL	20.50	19.00

Prices in CHF, incl. VAT

Saturday delivery

- Previously, private customers could use Saturday delivery only when receiving their consignments via “My consignments” (desired day).
- Saturday delivery can now be selected as an option when posting, as a surcharge on the consignment price (PostPac Priority).

Service	Previous service/price	New service/price
Saturday delivery surcharge	–	3.80
Desired day Saturday – “My consignments”	4.90	3.80

Prices in CHF, incl. VAT

Form for authorization for delivery at the counter

- The form “Authorization for delivery at the counter” is now subject to a charge.
- Users of “My consignments” still have the option to place standing or individual orders free of charge online.

Service	Previous service/price	New service/price
Authorization for delivery at the counter	–	12.00

Price in CHF, incl. VAT

Bulky goods consignment (from 1 April 2022)

- The maximum length for consignments of between 10 and 30 kg has been amended from 250 cm to 200 cm.
- The prices for bulky goods consignments remain unchanged.

Service	Length	Previous weight	New weight
Bulky goods consignment	200–250 cm	up to 30 kg	up to 10 kg
	up to 200 cm	up to 30 kg	up to 30 kg

Changes to international letter services

Unless otherwise stated, all international services are exempt from VAT.

Individual letter items – international

- Consignments are now classified according to their content (documents and small goods).
- Letter mail with small goods can be sent in the maxi letter format. For the “Small goods” maxi letter, there are new weight categories (up to 100 g and up to 250 g).
- One speed: consignments are no longer divided into PRIORITY and ECONOMY. The transport times reflect the guidelines published as of 1 January 2022. However, it is advisable to add the “PRIORITY” note to consignments when sending individual items.
- The consignment formats and weights comply with international specifications (standard letter format up to 0.5 cm thick, large letter weight up to 500 g).

New services and prices from 1 January 2022:

Documents	Weight	Zone 1 / Europe	Zone 2 / other countries
Standard letter up to B5 (250 × 176 mm), up to 5 mm thick	1–20 g	1.80	2.30
	21–50 g	2.90	4.10
	51–100 g	4.00	5.30
Large letter up to B4 (353 × 250 mm), up to 20 mm thick	1–100 g	4.00	5.80
	101–250 g	7.00	9.00
	251–500 g	12.00	16.00
Maxi letter Length + width + height = max. 90 cm, no dimension to exceed 60 cm	1–500 g	13.00	16.00
	501–1,000 g	18.00	28.00
	1,001–2,000 g	24.00	33.00

Small goods	Weight	Zone 1 / Europe	Zone 2 / other countries
Maxi letter Length + width + height = max. 90 cm, no dimension to exceed 60 cm	1–100 g	4.00	7.00
	101–250 g	9.00	12.00
	251–500 g	14.00	17.00
	501–1,000 g	20.00	27.00
	1,001–1,500 g	25.00	32.00
	1,501–2,000 g	30.00	37.00

Prices in CHF

Data entry surcharge for “Customs data” (EAD – electronic advance data) at the counter

- Amendment to price for data entry for “Customs data” at the counter.
- There will still be no surcharge if the EAD data is entered in the applications that are provided free of charge. More information can be found at www.swisspost.ch/ead.

Service	Previous service/price	New service/price
Surcharge for EAD (electronic advance data) data entry at the counter	3.00	5.00

Prices in CHF

Changes to international parcel services

All international services are VAT-exempt unless otherwise stated.

Postal customs clearance / GLS customs clearance: "Inspection, value clarification and storage" (import) surcharge

- The "Inspection, value clarification and storage" surcharge is being amended. The new price depends on the recipient's response time: free of charge (up to 3 working days' response time) or CHF 20.00 (from 4 working days' response time) per inspection.

Service	Previous service/price	New service/price
"Inspection, value clarification and storage" surcharge	13.00	up to 3 working days: free of charge from 4 working days: CHF 20.00

Prices in CHF

Data entry surcharge for "Customs data" (EAD – electronic advance data) at the counter

- Amendment to price for data entry for "Customs data" (waybill) at the counter.
- There will still be no surcharge if the EAD data is entered in the applications that are provided free of charge. More information can be found at www.swisspost.ch/ead.

Service	Previous service/price	New service/price
Surcharge for EAD (electronic advance data) data entry at the counter	3.00	5.00

Prices in CHF

Changes to recipient services

P.O. Box

- Restructuring of the P.O. Box service.
- New product names:
 - P.O. Box “Basic” is now called P.O. Box “Standard”
 - P.O. Box “Extra” is now called P.O. Box “Separate”
- The price for P.O. Box “Standard” now depends on the consignment volume.
- New P.O. Box “Association” service for associations without domicile address.

Previous service	Previous price	New service	New price
P.O. Box “Basic” (≥5 consignments/day)	free of charge	P.O. Box “Standard”	120.00 per year
P.O. Box “Basic” (<5 consignments/day)	240.00 per year		
P.O. Box “Extra”	240.00 per year	P.O. Box “Separate”	240.00 per year
–	–	P.O. Box “Association”*	120.00 per year*

Prices for opening and managing online in CHF, incl. VAT

* This product may be opened only at the counter and costs an additional one-time fee of CHF 12.00.

Sub-address

- Consignments that are not addressed with the correct P.O. box address will now be delivered to the domicile address of the sub-addressee.
- As an alternative to correct addressing, a forwarding order can be issued (subject to a charge, see “[Redirect mail](#)” service).

Association address

Service	Previous service/price	New service/price
Association address	20.00 per year	40.00 per year

Prices in CHF, incl. VAT

Forwarding order for “Change of address with forwarding”

- There are now three available delivery times.
- For additional persons, there is now a flat-rate surcharge per order.

Service	Previous service/price	New service/price
Forwarding order for “Change of address with forwarding”	Domestic 30.00 for 12 months	Domestic 35.00 for 6 months 45.00 for 12 months 55.00 for 18 months
	International 90.00 for 12 months	International 90.00 for 12 months
Additional persons	5.00 per person	15.00 flat-rate surcharge

Prices for placing orders online in CHF, incl. VAT

2021-076 (LS) 08.2021

Post CH Ltd
Wankdorffallee 4
3030 Bern
Switzerland

Swiss Post Contact Center
0848 888 888
contactcenter@swisspost.ch

