

Prices & conditions for business customers

Domestic parcels and express items

Valid from 1 January 2021; we reserve the right to make changes.

The following prices and conditions do not include VAT and apply to the shipment of parcels and express items within Switzerland and the Principality of Liechtenstein. They apply to customers with a billing relationship with Swiss Post or a franking license for parcels and Express items. For consignments franked with stamps or an intelligent franking system (IFS), the prices for standard customers apply.

List prices for domestic parcels

	PostPac Priority¹	PostPac Economy
Weight categories		
Parcel up to 2 kg	CHF 8.36	CHF 6.50
Parcel up to 5 kg	CHF 9.90	CHF 8.36
Parcel up to 10 kg	CHF 11.14	CHF 9.29
Parcel up to 20 kg	CHF 16.71	CHF 13.93
Parcel up to 30 kg	CHF 23.21	CHF 20.43

	Bulky goods Priority¹	Bulky goods Economy
Parcel up to 30 kg	CHF 28.78	CHF 26.93

¹ Acceptance times for PostPac Priority and bulky goods Priority: direct delivery to specified distribution base or collection by Swiss Post by late afternoon. Consignments can be accepted until 4 p.m. at more than 400 branches. Other branches: items must be mailed by 12 noon. More information available at: www.swisspost.ch/bases

Business reply labels incur a fee of CHF 0.47. Items returned as undeliverable are sent as PostPac Economy or Bulky goods Economy, depending on the format; this incurs a fee of CHF 0.47.

Sales discount on parcel list prices

You will receive a discount of 1 percent on monthly revenue of CHF 250.00 or more. Discounts apply to the revenue (excl. VAT) on PostPac Priority, PostPac Economy, Bulky goods Priority, Bulky goods Economy, return shipments, Swiss Express "Moon", Swiss Express "Moon" bulky goods, as well as business reply labels.

List prices for Swiss-Express "Moon"

Weight categories	Swiss-Express "Moon"
Letter	CHF 14.86
Parcel up to 1 kg	CHF 14.86
Parcel up to 2 kg	CHF 16.71
Parcel up to 5 kg	CHF 18.57
Parcel up to 10 kg	CHF 22.28
Parcel up to 20 kg	CHF 25.07
Parcel up to 30 kg	CHF 27.86
Bulky goods	CHF 34.35

Business reply labels incur a fee of CHF 0.47. Items returned as undeliverable are sent as PostPac Economy or Bulky goods Economy; this incurs a fee of CHF 0.47. Non-deliverable Swiss-Express "Moon" letters are sent back for free as A Mail.

Prices for direct parcel delivery

The prices for the direct parcel delivery basic service will be agreed individually. Your customer advisor will be happy to provide you with information about the service.

Dispobox

Parcel surcharge per Dispobox

Dimensions

10	CHF 2.50
11–33	CHF 3.50
39	CHF 4.65

Dispobag prices

Size 1	Per 100 items
for Dispobox 11, 14 and 21	CHF 25
Size 2	
for Dispobox 23, 33 and 39	CHF 25

Minimum order quantities

Dispobox	20 ¹
Dispobag	100
Seals according to type	1,000
Sealing labels	2,000

¹ Free delivery for order quantities of at least 50 items. For orders of fewer than 50 items, a charge of CHF 30 will be applied per delivery.

Seal prices

Indicative seals	Per 1,000 items
for Dispobox 10, 11, 14, 21 and 23	CHF 70
Compact seals	
for Dispobox 10, 33, 39 and ThermoCare	CHF 200

Sealing label prices

Per 2,000 items	
for Dispoboxes of all sizes and ThermoCare	CHF 280

VinoLog list prices

Weight categories

Up to 5 kg	CHF 11.05
Up to 10 kg	CHF 11.95
Up to 20 kg	CHF 16.50
Up to 30 kg	CHF 23.05

Posted from specified acceptance points or collection.
More information available at: www.swisspost.ch/vinolog

Sunday delivery list price

Weight categories

Up to 30 kg	CHF 30
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The service is available in the cities of Basel, Zurich, Lausanne and Geneva, as well as the specified conurbations. Please contact us to agree on the posting conditions and times on the day prior to the Sunday or public holiday of your delivery. We require your consignment data in electronic format on the day your consignments are posted. More information available at www.swisspost.ch/sunday-delivery

Value-added services

		Swiss-Express "Moon"	Bulky goods "Moon"	PostPac Priority	PostPac Economy	Bulky goods Priority	Bulky goods Economy	VinoLog	Direct parcel delivery
Parcel surcharge									
Signature ¹	CHF 1.39	■	■	■	■	■	■	■	■
Assurance ¹	CHF 6.50	■	■	■	■	■	■	■	■
Personal delivery ¹	CHF 5.57	■	■	■	■	■	■	■	■
Electronic cash on delivery ¹	CHF 13.93	■	■	■	■	■	■	■	—
Fragile ^{1,2}	CHF 6.96	■	■	■	■	■	■	—	■
Saturday delivery	CHF 4.50	—	—	■	—	■	—	■	■
Dispobox ¹	See page 2, Dispobox	■	—	■	■	—	—	—	■
ThermoCare Cold ¹	CHF 25 ³	■	—	■	—	—	—	—	—
ThermoCare Ambient ¹	CHF 17 ³	■	—	■	—	—	—	—	—
Dangerous goods LQ (limited quantities)	CHF 1	■	■	■	■	■	■	—	■
Manual processing ^{1,2}	CHF 3.71	■	—	■	■	—	—	▲	—

Time slot delivery

9 a.m. – 12 noon (Mon–Fri) ⁴	CHF 6.30	—	—	■	■	■	■	■	■
11 a.m. – 2 p.m. (Mon–Fri) ⁴	CHF 6.30	—	—	■	■	■	■	■	■
12 noon – 5 p.m. (Mon–Fri) ⁵	CHF 5.30	—	—	■	■	■	■	■	■
4:30 p.m. – 9 p.m. (Mon–Fri) ⁵	CHF 7.30	—	—	■	■	■	■	■	■
4:30 p.m. – 6 p.m. (Mon–Fri) ⁵	CHF 12.30	—	—	■	■	■	■	■	■
5:30 p.m. – 7 p.m. (Mon–Fri) ⁵	CHF 11.30	—	—	■	■	■	■	■	■
6:30 p.m. – 8 p.m. (Mon–Fri) ⁵	CHF 10.30	—	—	■	■	■	■	■	■
7:30 p.m. – 9 p.m. (Mon–Fri) ⁵	CHF 10.30	—	—	■	■	■	■	■	■
9 a.m. – 12 noon (Sat) ⁶	CHF 6.30	—	—	■	—	■	—	■	■

¹ For these value-added services, any return shipments will incur a further surcharge.

² For these value-added services, any forwarding orders will incur a further surcharge that must be covered by the recipient.

³ From an annual volume of 1,000 consignments or more, we offer reduced prices that are staggered according to volume. Your customer advisor will be happy to make you an individual offer.

⁴ Service offered throughout Switzerland and the Principality of Liechtenstein

⁵ Service offered for the specified delivery areas

⁶ In combination with the "Saturday delivery" value-added service

■ = optional — = not provided ▲ = included

Delivery instructions

		Swiss-Express "Moon"	Bulky goods "Moon"	PostPac Priority	PostPac Economy	Bulky goods Priority	Bulky goods Economy	VinoLog	Direct parcel delivery
Parcel surcharge									
Direct delivery to an upper floor	CHF 3	■	■	■	■	■	■	■	■
Do not place in mailbox; deliver manually or notify delivery	CHF 2	■	—	■	■	—	—	■	■
Notify delivery by telephone	CHF 5	■	■	■	■	■	■	■	■
Leave in mailbox or at the front door	Free of charge	■	■	■	■	■	■	■	■
Deliver contents; take back box	CHF 1	■	■	■	■	■	■	—	■
Failed delivery; return consignment as Priority on the same day	CHF 0.50	■	■	■	—	■	—	—	■
Specific delivery date; deliver on...	CHF 1.50	—	—	■	■	■	■	■	■
Deliver when all consignments have arrived	CHF 1.50	—	—	■	■	■	■	■	■
Deposit consignment	CHF 1.50	■	■	■	■	■	■	■	■
Take note of delivery information in document pouch ¹	According to expenses, at least CHF 8	■	■	■	■	■	■	—	■
Present consignment; leave in cellar	CHF 3	—	—	—	—	—	—	■	—
Take empty and recycling goods back ¹	According to expenses	■	■	■	■	■	■	■	■
Exchange/Return	From CHF 7	■	■	■	—	■	—	■	■
Do not deliver to mailbox or neighbour; do not leave anywhere	CHF 2.50	■	■	■	■	■	■	■	■

¹ For authorized customers only

Addressing

Barcode Plus	CHF 0.70 Per parcel ¹	—	—	■	■	■	■	■	—
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¹ Up to five parcels free of charge

■ = optional — = not provided ▲ = included

Collect parcels for return

		Swiss-Express "Moon"	Bulky goods "Moon"	PostPac Priority	PostPac Economy	Bulky goods Priority	Bulky goods Economy	VinoLog	Direct parcel delivery
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Parcel surcharge

Basic price per order	CHF 3	■	—	■	■	■	■	■	—
Surcharge per parcel	CHF 1	■	—	■	■	■	■	■	—

If retrieval is unsuccessful, CHF 4 will be charged per order. A maximum of five parcels may be requested per day and address.

Options

Collect from an upper floor	CHF 3
Notification by phone	CHF 5
Empty packaging ¹	CHF 13.93

¹ Dispobox 14, 21, 23, 33

■ = optional — = not provided

Collection

We will also collect your consignments in the appropriate containers or on pallets. The prices are calculated according to quantity and distance. Further information can be requested by calling our toll-free number 0800 825 800.

Special delivery

We can also deliver your consignments earlier than the ordinary delivery process or during a time slot specified by you. The prices are calculated according to quantity and distance. Further information can be requested by calling our toll-free number 0800 825 800.

"pro clima"-Shipment

The CO₂ emissions for all Swiss Post mailing products will be offset at no extra charge for you.

Swiss Post is not only reducing CO₂ – for example, through its use of electric vehicles – but also offsetting carbon emissions in its delivery of all letter mail, parcel consignments and newspapers by investing in high-quality climate protection projects. You can therefore have the "pro clima" label printed on all consignments. More information can be found at www.swisspost.ch/climate

Forwarded and returned shipments

- For parcel and express consignments that the recipient requests to be forwarded to another address, the recipient must pay a standard price of CHF 7.43.
- If the recipient returns the parcel to the sender, this is deemed a reconsignment and the corresponding parcel price must be paid.
- Undeliverable parcels and express items will be returned to the sender subject to tax (including value-added services) via PostPac Economy or Bulky goods Economy, depending on the format (see keys on price tables). We generally calculate returns on a monthly basis using the franking licence incorporated in the consignment barcode. For customers with large volumes of returns, Swiss Post can agree a price by contract.

Surcharge for additional processing

Your customer advisor or the competence center for parcel quality will be more than happy to advise you on the right packaging and addressing of parcels, as well as Swiss-Express consignments. The specifications for parcels that can be processed automatically are also described in detail in the brochure "Instructions for sending Swiss-Express and parcel consignments". In the event of deviations from these conditions, Swiss Post may add a surcharge for additional processing. For customers with a "contract for postal services", the surcharge is agreed as an integral part of the contract.